

**Minutes of the Regular Meeting of the Board of Managers  
Of the Two Rivers Watershed District  
Held: Thursday, May 7, 2026 @ 8:00 a.m.**

The Board of Managers of the Two Rivers Watershed District held their regular meeting beginning at 8:00 a.m. on Thursday, May 7, 2026. The meeting was held in the District office in the Kittson County Courthouse, 410 S. 5<sup>th</sup> Street, Hallock, MN.

Managers present included President Rick Sikorski, Vice President Roger Anderson, Secretary Daryl Klegstad, Treasurer Gerald Olsonawski, Bruce Anderson, and Scott Klein. Manager Mark Langehaug was absent.

Others present included District Administrator Dan Money, District Technician Tyler Coffield, Attorney Jeff Hane (Brink Lawyers), Engineer Jake Huwe (HDR Engineering), and Engineer Tony Nordby (HEI Engineering).

The meeting was called to order by President Sikorski at 8:00 a.m. Sikorski then called for any additions or corrections to the proposed meeting agenda, which was then approved upon a **motion** by Olsonawski, **second** by R. Anderson, and **unanimous vote** of the Managers. The regular meeting minutes from April 2, 2026, were reviewed and approved upon a **motion** by B. Anderson, **second** by Klegstad, and a **unanimous vote**.

**Treasurer's Report:**

A \$600,000.54 CD at United Valley bank will mature on May 17, 2026. The Board approved reinvesting \$300,000 in a new CD and depositing the remaining \$300,000.54 plus interest into the Money Market Savings account upon a **motion** by Olsonawski, **second** by Klegstad, and a **unanimous vote**. Administrator Money was directed to work with Treasurer Olsonawski to research renewal interest rates and reinvest appropriately.

Administrator Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 10751 through 10756 and 10758 through 10780, and electronic funds transfers to PERA, MN Dept. of Revenue, Electronic Federal Tax Payment System, and MN State Retirement System as reported and contained within the report. It was noted that check number 10757 was issued as a replacement for check 10654, which was canceled.

The treasurer's report was then approved upon a **motion** by Klegstad, a **second** by B. Anderson, and a **unanimous vote** by the Board.

**Administrator's Report:**

District Administrator Money gave a report on the following and distributed a handout:

*Audit/Accounting:*

Brady Martz has provided a draft of the 2025 audit for review by TRWD. A "management letter" specifying numerous items supplied by TRWD to Brady Martz during the audit was reviewed by the Managers. An internal financial controls document was reviewed and

approved by the managers and was adopted as a district policy regarding the handling of finances.

It was approved to send the required audit management letter to Brady Martz upon a **motion** by Klein, **second** by Klegstad, and a **unanimous vote** of the Board.

Discussion was held regarding retaining Brady Martz as a consultant on an as-needed basis to assist with monthly accounting and Quickbooks software questions. Consulting fees for 2026 are proposed between \$150-\$200 per hour on an as-needed basis. The Board approved an accounting contract with Brady Martz upon a **motion** by R. Anderson, **second** by Klein, and a **unanimous vote**.

*Records Retention Policy:*

Minnesota statute requires government units to establish and maintain an active, continuing program for the management of records. The *Two Rivers Records Retention Policy*, as required by statute, was reviewed and approved by the Board upon a **motion** by Olsonawski, a **second** by B. Anderson, and a **unanimous vote**.

*Minnesota Legislative Session:*

The Red River Watershed Management Board (RRWMB) is working on a bill asking for \$35 million for three flood hazard mitigation projects, including \$27 million for the Klondike Clean Water Retention Project (KCWRP). The RRWMB is asking for assistance to meet with legislatures at the state capitol to discuss projects and advocate for funding. The Board approved Administrator Money to attend the Minnesota legislative session in St. Paul, Minnesota, on May 14, 2026, to promote the KCWRP and RRWMB projects upon a **motion** by Klein, **second** by Klegstad, and a **unanimous vote**.

Minnesota Watersheds is accepting resolutions until the end of May for consideration and potential legislative action during the 2027 session. Upon a **motion** by Klein, **second** by R. Anderson, and a **unanimous vote**, it was approved to submit a resolution to Minnesota Watersheds supporting Minnesota House File 4581 (HF 4581) and Minnesota Senate File 5002 (SF 5002), which establish grant programs that promote stable funding from the state for hazard mitigation, including flood damage reduction.

Managers Klein and Olsonawski left the meeting at 9:05 a.m.

*Newsletter:*

Kittson Soil and Water Conservation District (SWCD) has notified TRWD of their intent to reduce the annual number of newsletters from two down to one. Discussion was held about continuing to publish a joint newsletter with the Kittson SWCD. The Kittson SWCD and TRWD have shared this newsletter for years. It was noted that only one publication would not be sufficient to disseminate enough news and information. It was decided that in lieu of publishing a joint newsletter with Kittson SWCD, the TRWD will develop their own information and education program, with details to be determined at a future meeting.

*Judicial Ditch #10 (JD10):*

The Board directed Administrator Money to send a letter to a landowner regarding unauthorized work that was done on JD10. District policy is that no work can be done by individuals on legal ditches maintained by TRWD. Contractors must have liability insurance, and all work must be authorized by TWRD as the ditch authority.

*Kittson County Ditch #13 (KCD13):*

A petition was submitted to the TRWD for improvement on KCD13 in 2023. To date, expenses incurred are greater than the bond submitted by the petitioners; therefore, an additional bond is required. Upon a **motion** by B. Anderson, **seconded** by Klegstad, and a **unanimous vote**, the Board approved to require an additional bond from the petitioners in the total amount of \$125,000 to cover projected engineering and viewing costs.

*Judicial Ditch #31 (JD31) & State Ditch 84 (SD84):*

Discussion was held regarding the need to meet with the Kittson County Board, who is the drainage authority for JD31 and SD84. The Board appointed Olsonawski and Langehaug as delegates to attend a meeting, tentatively set for 4:00 p.m. Tuesday, June 16, 2026. Topics to discuss will be options for the operation and management of these ditches in conjunction with the TRWD North Branch Project.

*Ross #7:*

TRWD has been contacted by two individuals expressing interest in 7.1 tillable acres of land located in section 24 of Ross Township. One individual was interested in purchasing the land, and the other individual was interested in renting the land. After discussion, the Board decided to offer the land for rent for a term of one year at a flat rate of \$500. The Board will make a long-term decision after the end of the rental agreement. Staff will get back to the individuals that inquired about the land and inform them of the Board's decision.

Discussion was held regarding B. Anderson's rental property. He would like permission to burn it and will utilize the Badger and Greenbush Fire Departments. The Board authorized him to burn the land as long as he complies with all laws including securing a burning permit.

*Skull/Horseshoe Lake:*

The Skull Lake project will be able to be closed out at the next board meeting. Paperwork will be prepared for the contractor, and a final inspection will be completed. Payment to the contractor will be reduced for liquidated damages and failed concrete tests and previously discussed. The matter was tabled until the June 11, 2026, board meeting.

*Klondike Clean Water Retention Project (KCWRP):*

- Engineer Huwe gave a construction update. Spruce Valley Corporation will clear and grub, construct access to the site, and work on the outlet structures.
- Houston Engineering and TRWD staff will perform survey and inspection on site during construction.
- The DNR Dam Safety Permit was approved.
- The deadline to complete work that was authorized under the United States Army Corps of Engineer's wetland permit was extended.
- Discussion was held regarding other aspects of the project, including funding, land exchange, and timelines.

**Permits:**

The Board acted on the following permits. The review and comments of the Permit Review Group (PRG) were carefully considered and taken into consideration. Any comments provided by members of the PRG, road authorities, or affected landowners have been recorded and filed

with the permit documentation in the District office. Conditions, if any, are listed on the permit sent to the individual.

| <u>App. #</u>                                                                                                                                                                                                                        | <u>Applicant</u>  | <u>Location</u> | <u>Purpose</u>               | <u>Action</u>                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------|------------------------------|------------------------------------|
| 2026-05                                                                                                                                                                                                                              | Jordan Bengston   | Tegner 14       | Tile Drainage                | Approved                           |
| Conditions: <ul style="list-style-type: none"><li>• Sign the standard agreement for tile installations</li><li>• No pumping during downstream flooding</li></ul> <b>Motion</b> Klegstad, <b>seconded</b> by B. Anderson and approved |                   |                 |                              |                                    |
| 2026-07                                                                                                                                                                                                                              | Norway Township   | Norway 24       | Install 36" cmp cl road      | Approved                           |
| Conditions: <ul style="list-style-type: none"><li>• Replace existing 32" cmp with 36" cmp</li></ul> <b>Motion</b> by R Anderson, <b>seconded</b> by B. Anderson and approved                                                         |                   |                 |                              |                                    |
| 2026-08                                                                                                                                                                                                                              | Alex Moore        | Hill 36         | Tile Drainage                | Approved by<br>Permit Review Group |
| Conditions: <ul style="list-style-type: none"><li>• Sign the standard agreement for tile installations</li><li>• No pumping during downstream flooding</li></ul>                                                                     |                   |                 |                              |                                    |
| 2026-06                                                                                                                                                                                                                              | Justin Peterson   | Poppleton 14    | 3 side water inlets, etc     | Tabled                             |
| 2026-09                                                                                                                                                                                                                              | Blawat Farms      | Barto 21        | Change 18" to 24" cl road    | Tabled                             |
| 2026-10                                                                                                                                                                                                                              | Deerwood Township | Deerwood 19     | Raise road & install culvert | Tabled                             |

With no other matters to come before the Board of Managers, the meeting was adjourned at 10:25 a.m.

Attest:

  
Daryl Klegstad, Secretary

  
Rick Sikorski, President